



THE ADULT RIDING CLUBS ASSOCIATION  
OF W.A. INCORPORATED

2022 CLUB AFFILIATION FORM

CLUB NAME: \_\_\_\_\_

Club Grounds Address: \_\_\_\_\_

Club President: \_\_\_\_\_ Secretary: \_\_\_\_\_

CLUB POSTAL ADDRESS: \_\_\_\_\_

CLUB EMAIL ADDRESS: \_\_\_\_\_

Please provide names and email addresses for 1 or 2 members to represent your Club.

**ARCA Reps must be members of their own Club's Committee and comfortable using electronic communications and social media (ie Email & Facebook) as this is the format used to share most ARCA events and Rep discussions**

1. Rep # 1

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Facebook Profile Name

2. Rep # 2 (2<sup>nd</sup> Rep optional)

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Facebook Profile Name

Total Number of Members: \_\_\_\_\_

Affiliation with ARCA allows your Club members to participate in any ARCA endorsed/organised events, including the ARCA Inter-Club Challenges. Fees must be paid in full prior to entry of any ARCA endorsed event or Challenge.

The fee is **\$5 per member**

Payment should be paid by Direct Deposit to:-

**Account Name: Adult Riding Clubs' Association of WA (Inc), BSB: 036 107 Acct Number: 173977**

Forms should be emailed to the Secretary at [arcawa@hotmail.com](mailto:arcawa@hotmail.com), together with a copy of the EFT receipt. **Your Club's Insurance Certificate of Currency must also be included with this application please!**

## MEMBERSHIP APPLICATION

We hereby apply for affiliation with ARCA WA Inc and agree to be bound by the Association's Constitution. We will abide by all decisions of ARCA WA Inc. and acknowledge our Club's compliance with the following conditions of affiliation (please tick each condition):

- All affiliation fees are paid on time in accordance with ARCA WA procedures
- Clubs hosting an ARCA Challenge must abide by the rules within the Challenge Manuals and obtain program approval from ARCA Committee prior to publication of the event
- Clubs may not hold a competition on the same weekend as an ARCA Challenge
- Clubs are responsible for checking the draw for all ARCA events to ensure that any riders entered to represent their club are, in fact, fully paid up members and riding at a level fair to all
- Any Club hosting an ARCA endorsed event must have provision in the terms of their insurance cover for Day / Competition membership.
- Any Club hosting an ARCA endorsed event must require participants who are NOT members of their club to sign a waiver (Member Dangerous Activity Acknowledgement)
- Any Club hosting an ARCA endorsed event should have its own Risk Management policy to cover specific details related to the club/event
- Any Club hosting an ARCA endorsed event must have equipment and facilities that adhere to Equestrian WA standards
- A first aid kit, at a minimum, is to be on site (supplied by the host club) at all ARCA endorsed events
- A First Aider/Doctor is to be on site at all events and an ambulance present at all Eventing fixtures
- ***A copy of the Club's Public Liability Insurance "Certificate of Currency" is attached to this application.***

We attach a receipt for the amount of \$ \_\_\_\_\_ (total members x \$5) Reference \_\_\_\_\_

CLUB PRESIDENT'S SIGNATURE

CLUB SECRETARY'S SIGNATURE

\_\_\_\_\_

\_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_