



THE ADULT RIDING CLUBS ASSOCIATION
OF W.A. INCORPORATED

2026 CLUB AFFILIATION FORM

CLUB NAME: _____

Club Grounds Address: _____

Club President: _____ Secretary: _____

Club Postal Address: _____

Club Email Address: _____

Please provide names & email addresses for **1 or 2 Members** to act as ARCA Representatives for your Club.

ARCA Reps must be members of your Club's Committee and must be comfortable using electronic communications and social media (ie Email & Facebook) as these are the format used to share most ARCA events and Rep discussions

1. Rep # 1 Name _____ Email _____

Facebook Name _____

2. Rep # 2 (Optional) Name _____ Email _____

Facebook Name _____

Total Number of Club Members: _____

Affiliation with ARCA allows your Club's Members the opportunity to participate in ARCA endorsed/organized events, including the ARCA Inter-Club Challenges.

Prior to requesting ARCA Affiliation, please ensure you understand the requirements set out on Page 2
Fees must be paid & all affiliation requirements met prior to entry by your Club's Members to any ARCA endorsed event or ARCA Challenge or any event hosting ARC Classes.

Affiliation fee is \$6 per member.

Payment should be paid by Direct Deposit to:-

Account Name: Adult Riding Clubs' Association of WA (Inc)

BSB: 036 107

Account Number: 173977

Reference: Your Club's full name (not initials)

Forms to be emailed to the Secretary at arcawa@hotmail.com together with:-

- Copy of the EFT payment receipt
- Club's Certificate of Currency
- Current Members List (to be updated as new Members join)
- Updated Club spiel for the ARCA website

Forms and payments for established clubs are required by 1 March 2026.

Club membership lists and payments can be adjusted after Affiliation as your Club gains addition Members.

MEMBERSHIP APPLICATION

We hereby apply for affiliation with ARCA WA Inc and agree to be bound by the Association's Constitution. We will abide by all decisions of ARCA WA Inc. and acknowledge our Club's compliance with the following conditions of affiliation:

- Affiliation Forms must be lodged with the following documents:-
 - Copy of payment receipt
 - Club's Insurance Certificate of Currency
 - List of Current Club members
 - Spiel for ARCA website. Spiel to include Club contact details & be generic in nature (ie no Committee)
- NB: Members Lists will be provided to EWA to verify those using EA's Adult Riders Membership are current members of ARCA-affiliated clubs and to confirm their eligibility to participate in ARC classes
- All affiliation fees are paid on time in accordance with ARCA WA procedures
 - Clubs are not considered Affiliated until Club's ARCA Rep has joined the private Facebook ARCA Reps group
 - Clubs' Members cannot enter an ARCA Challenge or any event requiring ARCA affiliation until all paperwork and monies have been received from their Club
 - Clubs must be represented at a minimum of one meeting a year or the Club's future affiliation may be jeopardized
 - Clubs hosting an ARCA Challenge agree to abide by the ARCA Challenge Rules and Manual. The Challenge program and event classes must be approved by the ARCA Committee prior to publishing of the program
 - ARCA Reps are responsible for checking draw for all ARCA events to ensure that any riders entered under their Club are current financial members and riding at a level fair to all
 - ARCA Reps are responsible for preparing a Helper Duty Roster for their own Club at each Challenge and ensuring all allocated duties are undertaken. Clubs that do not undertake all allocated duties will not qualify for Club Trophies
 - Clubs are strongly discouraged from holding an event on the same weekend as an ARCA Challenge and must not hold an event on the same weekend as an ARCA Challenge if the event is of a similar discipline
 - Any Club hosting an ARCA endorsed event must have provision in the terms of their insurance cover for Day / Competition membership
 - Any Club hosting an ARCA endorsed event should have its own Risk Management policy to cover specific details related to the club/event
 - Any Club hosting an ARCA endorsed event must have equipment and facilities that adhere to Equestrian WA standards

We attach a receipt for the amount of \$ _____ (total members x \$6)

Banking Ref: _____ (please use full Club name, not initials)

Acknowledged: Dated _____, 2026

x _____
Club President (signature)

x _____
Club Secretary OR Treasurer (signature)