



THE ADULT RIDING CLUBS ASSOCIATION
OF W.A. INCORPORATED

2023 CLUB AFFILIATION FORM

CLUB NAME: _____

Club Grounds Address: _____

Club President: _____ Secretary: _____

CLUB POSTAL ADDRESS: _____

CLUB EMAIL ADDRESS: _____

Please provide names and email addresses for **1 or 2 members** to represent your Club.

ARCA Reps must be members of their own Club's Committee and comfortable using electronic communications and social media (ie Email & Facebook) as this is the format used to share most ARCA events and Rep discussions

1. Rep # 1 Name _____ Facebook Name _____

Email _____

2. Rep # 2 Name _____ Facebook Name _____

(optional)

Email _____

Total Number of Club Members: _____

Affiliation with ARCA allows your Club members the opportunity to participate in any ARCA endorsed/organised events, including the ARCA Inter-Club Challenges.

Prior to requesting ARCA Affiliation, please ensure you understand the requirements set out on Page 2

Fees must be paid & all affiliation requirement met prior to entry of any ARCA endorsed event or Challenge

Affiliation fee is **\$5 per member**.

Payment should be paid by Direct Deposit to:-

Account Name: Adult Riding Clubs' Association of WA (Inc), BSB: 036 107 Acct Number: 173977

Forms to be emailed to the Secretary at arcawa@hotmail.com together with a copy of the EFT receipt, Certificate of Currency, Current Members List and Club spiel for ARCA website

MEMBERSHIP APPLICATION

We hereby apply for affiliation with ARCA WA Inc and agree to be bound by the Association's Constitution. We will abide by all decisions of ARCA WA Inc. and acknowledge our Club's compliance with the following conditions of affiliation (please tick each condition):

- Affiliation Forms must include the following
 - Club's Insurance Certificate of Currency
 - List of Current Club members
 - Spiel for ARCA website. Spiel to include Club contact details & be generic in nature (ie no Committee)
- All affiliation fees are paid on time in accordance with ARCA WA procedures
- Clubs are not considered Affiliated until Club's ARCA Rep has joined the Facebook Reps Page
- Clubs' Members cannot enter an ARCA Challenge until all paperwork and monies have been received from their Club
- Clubs may not hold a competition on the same weekend as an ARCA Challenge
- Clubs hosting an ARCA Challenge must abide by the requirements within the Challenge Manuals & obtain program approval from ARCA Committee prior to publication of the event
- ARCA Reps are responsible for checking draw for all ARCA events to ensure that any riders entered under their Club are current financial members and riding at a level fair to all
- ARCA Reps are responsible for preparing a Helper Duty Roster for their own Club and ensuring all allocated duties are undertaken. Clubs that do not undertake all duties will not qualify for Club Trophies
- Any Club hosting an ARCA endorsed event must have provision in the terms of their insurance cover for Day / Competition membership
- Any Club hosting an ARCA endorsed event must require participants who are NOT members of their club to sign a waiver (Member Dangerous Activity Acknowledgement)
- Any Club hosting an ARCA endorsed event should have its own Risk Management policy to cover specific details related to the club/event
- Any Club hosting an ARCA endorsed event must have equipment and facilities that adhere to Equestrian WA standards
- A first aid kit, at a minimum, is to be on site (supplied by the host club) at all ARCA endorsed events
- A First Aider/Doctor is to be on site at all events and an ambulance present at all fixtures that include cross country jumping

We attach a receipt for the amount of \$ _____ (total members x \$5) Banking Ref: _____

CLUB PRESIDENT'S SIGNATURE

CLUB SECRETARY'S SIGNATURE

DATE: _____

DATE: _____